NATURAMONTA – GUIDELINES FOR AUTHORS

1. ABOUT NATURAMONTA

naturamonta is the scientific journal of the Tiroler Landesmuseen. It publishes peer-reviewed original research in zoology, botany, mycology and the geosciences. Particular emphasis is placed on studies relating to the Alpine region and the EUREGIO Tyrol–South Tyrol–Trentino.

Article types. *naturamonta* publishes original research articles as well as other scientific contributions in zoology, botany, mycology and the geosciences. Contributions that differ from the format of a conventional research article must be discussed with the editorial office before submission.

Language. Manuscripts may be submitted in German or English; submissions in English are preferred. Each contribution must include an English abstract and a German summary.

Peer review. All scientific contributions are assessed by at least two expert reviewers. Decisions on acceptance are made by the editorial office in consultation with the responsible Handling Editors.

2. MANUSCRIPT SUBMISSION

Manuscripts must be submitted in full and in a form ready for review. By submitting a manuscript, the authors confirm that the work has not previously been published and is not simultaneously under consideration by another journal or publisher.

Manuscripts must be submitted electronically to the editorial office. Incomplete manuscripts or manuscripts that do not comply with these guidelines may be returned to the authors for revision.

3. MANUSCRIPT STRUCTURE

The structure of the text should enhance clarity and readability. The manuscript should contain the following standard sections:

- **Title:** must not exceed three lines. For species, the higher taxonomic ranks (order, family) must be given in parentheses.
- **Authors:** full address and ORCID iDs (if available). The *corresponding author* is marked with an asterisk (*) and their email address is provided.
- **Abstract:** max. 200 words
- **German summary:** max. 200 words
- **Keywords:** up to 8 keywords in English
- **Main text:** Introduction – Material and Methods – Results – Discussion – Conclusion
- **Optional:** Acknowledgements, Funding, Conflicts of Interest, Author Contributions
- **Funding:** All financial support received at any stage of the project, from data collection to publication, must be declared in full. Funding programmes should be identified by their official project name and grant number.
- **Conflicts of Interest:** Any financial or personal conflicts of interest that could influence the results or their interpretation must be disclosed. If no conflicts of interest exist, this must be stated explicitly.
- **References:** complete reference list in accordance with these guidelines

4. MANUSCRIPT FORMATTING

The manuscript must be submitted as a Word file (.docx), OpenDocument file (.odt) or Rich Text Format file (*.rtf).

The following formatting requirements apply:

- Font: Times New Roman
- Font size: 12 pt
- Line spacing: 1.5
- Left-aligned text
- Pages numbered consecutively

Scientific species names and Latin expressions (e.g. *sensu stricto, in situ, ex situ*) are set in italics. Nomenclatural author names are not italicised.

Additional formatting, automatic numbering and manual hyphenation should be avoided.

5. FIGURES AND TABLES

Figures must be submitted as separate files in TIFF, PNG or PDF format. The minimum resolution is 300 dpi at the final print size.
The intended figure width should be taken into account when preparing the files. The following formats are available:

- single-column: 87 mm
- double-column: 180 mm

Labels within figures must be set in Times New Roman (10 pt) and remain clearly legible after reduction. Unnecessary graphic effects (e.g. shadows or 3D effects) should be avoided.
In multi-panel figures, individual panels must be labelled with capital letters (A, B, C …). Scales must be shown as black or white scale bars; their length must be stated in the figure caption.
Figure captions must be inserted and clearly marked at the desired position in the manuscript. All figures must additionally be submitted as separate files. Final placement will be determined during layout.

Tables must be submitted as editable Word files. Only simple formatting (bold or italics) should be used. Vertical rules, background colours and complex formatting should be avoided. Very extensive tables (more than 20 rows or an excessive number of columns) should be appended after the reference list, in a manner similar to appendices (attachments).

6. CITATION STYLE

Scientific genus and species names are written in italics. At first mention, the full scientific name, including the nomenclatural authorship, must be given where relevant to the study. Years may be included but are not mandatory. Whichever convention is chosen must be applied consistently throughout the manuscript. Genus names may be abbreviated after the first unambiguous mention within a paragraph, provided there is no risk of confusion.
In-text references follow the author–year system (e.g. Wilhalm 2024; Aster & Baldauf 2025; Huemer et al. 2026). Multiple references are separated by semicolons and listed in consistent chronological order.
The reference list must include all works and websites cited in the text, arranged alphabetically. Journal titles must be written out in full. Internet sources must include the author or institution, title, URL and date accessed. Conference contributions are cited in the same way as regular publications.
The following examples illustrate the required format:
Anich, C. 2024: Introducing "*naturamonta*": A new scientific journal dedicated to biodiversity and related research in the EUREGIO Tyrol-South Tyrol-Trentino. – Euregio Biodiversity Research Conference 2024, 23.11.2024, Bolzano, Italy, abstract book p. 13.
Hilpold, A. 2023: Handbook Biodiversity Monitoring South Tyrol. – Eurac Research, Bozen, 204 pp.
Huemer, P. & Tarmann, G. 2026: Zygeniden Tirols. – *naturamonta* 1: 37–46.
Huemer, P. 2007: Rote Liste ausgewählter Nachtfalter Österreichs (Lepidoptera: Hepialoidea, Cossoidea, Zygaenoidea, Thyridoidea, Lasiocampoidea, Bombycoidea, Drepanoidea, Noctuoidea). – In: Zulka, K. P. (Hrsg.), Rote Listen gefährdeter Tiere Österreichs. Grüne Reihe des Lebensministeriums. Böhlau Verlag, Wien, 199–362.
Huemer, P. 2024: Ergänzungen zur Schmetterlingsfauna (Lepidoptera) der Fenner Schlucht (Margreid, Südtirol, Italien): ein faunistischer Hotspot. – *naturamonta* 1: 1–8.
Wirth, V. & Düll, R. 2000: Farbatlas Flechten und Moose. – Ulmer, Stuttgart, 320 pp.
Würflinger, R. & Lemberger, I. 2026: Abend-Pfauenauge. – www.schmetterlingsapp.at, accessed 21.10.2024.

7. TAXONOMIC AND NOMENCLATURAL GUIDELINES

For studies with a taxonomic focus, the currently applicable international nomenclatural codes must be followed (ICZN, ICN).
For newly described taxa, all required registrations in the relevant registries (e.g. ZooBank, MycoBank, IFPNI, PFN) must be completed before publication and stated in the manuscript.
The repository of voucher material must always be stated. Official collection acronyms must be used, for example those listed in the *Index Herbariorum* or other established international standards. All collection acronyms used must be explained in the Methods section.
The symbols ♂ and ♀ must be used for males and females, respectively.

8. LOCALITY DATA AND GEOREFERENCING

Locality information should be as precise and reproducible as possible.
Geographic coordinates should preferably be given in decimal degrees (45.67890° N, 11.23456° E). The number of decimal places should reflect the actual accuracy of the locality determination. If localities are known only approximately, an appropriate uncertainty radius must be provided.
Dates and times must be given in accordance with ISO 8601 (YYYY-MM-DDThh:mm:ssZ).

9. PEER REVIEW PROCESS

All scientific contributions are evaluated by at least two independent expert reviewers (peer review).
Based on the reviews, the editorial office decides whether a manuscript is accepted, revised or rejected. The reviews are sent to the authors for revision. The revised manuscript must be submitted in two versions: a clean version and a version in which all changes are clearly marked and traceable.

10. AFTER ACCEPTANCE

After completion of the peer review process, the authors receive page proofs.
The proofs must be returned to the editorial office within two weeks. Only necessary corrections should be made; substantial changes to the content are no longer envisaged at this stage.

The corresponding author is the sole contact person for the editorial office. They are responsible for all correspondence and must obtain the approval of all co-authors both before submission of the manuscript and before submission of the final version. They are also responsible for collecting and coordinating correction requests.

11. DATA AVAILABILITY

The publication of scientific data is expressly encouraged and may take the form of appendices or deposition in scientific repositories (e.g. Zenodo).
If datasets, DNA sequences, image archives or other digital materials have been deposited in public repositories, they should be specified in the "Data Availability" section within *Material and Methods*.
Supplementary material may be published together with the article.

12. OPEN ACCESS AND COPYRIGHT

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